CAREER COMPLIANCE SOLUTIONS

ONLINE COURSES PROGRAM

CCS
ONLINE COURSES
PROGRAM SUBSCRIPTION

PROGRAM PRICING
$20 each user (6 courses)
Reduced pricing available for mass users

ON-DEMAND COURSE OPTIONS

Our on-demand courses are an affordable option for organizations wanting to offer training, but not able to afford custom development or live virtual sessions.

Our online course options give your teams 24/7 access for both the compliance and essential management training they need for one low price.

Courses are available for one year and can be accessed on our LMS or you'll receive a course version capable of being uploaded to your LMS for no additional charge.

ONLINE COURSES INCLUDE:

Compliance Courses:
- Harassment and Gender Discrimination Today (CT/CA/NY and US versions)
- Organizational Ethics; Making Good Decisions
- Cybersecurity Awareness

Management Essentials Courses:
- Addressing Performance Issues in the Workplace
- Behavioral Interviewing
- Handling Runaway Emotions

CCS ON-SITE

Would you rather have CCS on-site?
Ask about availability and pricing. This program can be customized to your organization and/or industry for an additional fee.

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COURSE DESCRIPTIONS

Harassment and Gender Discrimination Today –

This course will discuss how to recognize and determine the types of harassment and gender discrimination in the workplace in addition to how these behaviors affect the victim, the harasser, and the employer and what employees should do if they witness prohibited company conduct. Compliant for all states including requirements for CT, NY, and CA.

Organizational Ethics; Making Good Decisions -

Ethics are the principles and standards that guide our behavior. Making good ethical decisions is about more than just a person's values and moral philosophies. It involves understanding the organization's values and expectations for behavior also. This course will make employees more inclined to ask questions about whether specific business practices are acceptable and inform employees on what to do when they aren't.

Cybersecurity Awareness –

The Federal Information Security Modernization Act of 2014 requires all federal employees and contractors to participate in annual cybersecurity training. Still, it is a good idea for private sector employers to provide this training too. This course discusses the importance of device security, password protection, and how to recognize and prevent common attacks such as malware, and social engineering.

Addressing Performance Issues in the Workplace -

Too often leaders procrastinate performance discussions based on lack of knowledge and fear of retaliation from teams. In this session, participants will review how to prevent reoccurring performance issues by helping individuals get back on track using the five steps for performance improvement.

Behavioral Interviewing –

In this session, we'll review the steps for an effective hiring process, the tools and techniques necessary to make fair, informed, and consistent hiring decisions including a focus on job competencies and how to base interview questions on the skills needed for the position. Participants will practice how and when to use lead and probe questions in different hiring scenarios and how to rate and evaluate candidates for selection.

Handling Runaway Emotions –

Runaway emotions damage our ability to think, work, and maintain constructive relationships. We'll review what makes up emotional intelligence or an individual's EQ and the factors for controlling negative behaviors that prevent successful relationships and high productivity in the workplace. Participants will take a behavior survey and practice the primary factors for addressing and managing strong emotions at work.